



## NEVADA FOOD SAFETY TASK FORCE

### Board Meeting

12/7/22 4pm

This meeting will be ONLINE through WebEx. – at  
<https://nfstf.my.webex.com/nfstf.my/j.php?MTID=m1a181b14d5ee1a52ef4d735b66ecc20f>

### AGENDA

(Items may be taken out of order. \*Denotes an action item)

1. Call to order and verify quorum
2. Approve minutes October meeting
3. NFSTF Website –
  - a. Website Domain Update: We have original website and it is available to check
  - b. Fees – ongoing :1 hour of monthly maintenance for \$150 / month
4. Events:
  - a. Events:
    - i. Joint NV EHA Conference –
      1. NV EHA contact: Ellen emailed Tara and Jason, no date set but hope to meet in December to start planning.
      2. Begin thinking about speakers and topics we would like to see
    - b. Outreach:
      - i. The Brian Nummer scholarship Fund (Jeff Disney partnership on it)
      - ii. Kim Franchi – active participant – previous Board member
5. NFSTF Policies and Procedures (P+P): Not completed. Ellen tasked with project.
6. Insurance:
  - a. Event Insurance
  - b. Board Insurance
7. Treasurer's Report: Tory reported:
  - a. IRS standing: Re-instatement of non-profit status?
  - b. Budget preparation
8. By-Laws under review: No update. Ellen to draft for review.
  - a. Code of Conduct rules
  - b. CPA's recommendations
  - c. Non-voting Board Members: Discussed: Treasurer is non-voting on financial matter Tabled.
  - d. Membership discussion: Only active members can vote? An active member is defined as: tabled. Structure
  - e. 10. Meetings: "Face-to-face" meeting once per year Tabled
  - f. Policy and Procedures noted in by-laws.
9. Public Comments.
10. Next Meeting Scheduling:
11. Adjourn