



**NEVADA FOOD SAFETY TASK FORCE  
Board Meeting  
10/19/22 at 10:30am**

**This meeting was held ONLINE through WebEx.**

**Join from the meeting link**

<https://nfstf.my.webex.com/nfstf.my/j.php?MTID=m95f719b8ae497426c83f3c3c8699e0c2>

Meeting number (access code): 2554 492 4150

Meeting password: GEPGBVB7N75 (43742827 from phones and video systems)

**AGENDA**

(Items may be taken out of order. \*Denotes an action item)

1. Call to order and verify quorum
2. Approve minutes from 8.23.22 meeting AND 9.28.22\*
3. NFSTF Website –
  - a. Website Domain Update: Have we regained our domain access from google?
  - b. TRU Venture Marketing : Matthew Starrett [www.Truvm.com](http://www.Truvm.com), [matt@truvm.com](mailto:matt@truvm.com),
  - c. site transfer is going to run about \$1225
  - d. 1 hour of monthly maintenance for \$150 / month
4. Events:
  - a. Events:
    - i. Joint NV EHA Conference –
      1. NV EHA contact: Ellen update
        - a. Date – Pre National Conference May 8-11
      2. Begin thinking about speakers and topics we would like to see
  - b. Outreach:
    - i. Focus: Be Educator of Food Safety: Martin
    - ii. The Brian Nummer scholarship Fund (Jeff Disney partnership on it)
    - iii. Kim Franchi – active participant – previous Board member
    - iv. Professor Brian Labus for support or promotion: Mark garnered Labus' support. Just need to think about what that means- speaker at conference?
      1. Begin efforts to transition to our own conference or take this one over more next year
    - v. NV Restaurant Association Interest and Partnering: No updates. Jon: They are short-staffed too.
5. NFSTF Policies and Procedures (P+P): Not completed. Ellen tasked with project.
6. Insurance:
  - a. Event Insurance

- b. Board Insurance
- 7. Treasurer's Report: Tory reported:
  - a. IRS standing: Re-instatement of non-profit status?
  - b. Upcoming taxes – post card 990 EZ due - \$150 cost from same CPA. But is free to file.
  - c. Account Total
  - d. Budget preparation for September.
- 8. By-Laws under review: No update. Ellen to draft for review.
  - a. Code of Conduct rules
  - b. *CPA's recommendations – for adoption into by-laws – to be voted on next open meeting*
  - c. *Non-voting Board Members: Discussed: Treasurer is non-voting on financial matter Tabled.*
  - d. *Membership discussion: Only active members can vote? An active member is defined as: tabled.*  
*Structure*  
*"The Nevada Food Safety Task Force shall consist of members representing academia, industry, manufacturing, and regulatory with an interest in food safety. Any member of the task force shall be considered a voting member. New members must complete an application and submit it to the Nevada Food Safety Task Force. Each member wishing to continue their membership must reapply every two years.*
  - e. *10. Meetings: "Face-to-face" meeting once per year Tabled*
  - f. *Policy and Procedures noted in by-laws.*
- 9. On Back Burner for Future: Items not discussed at last meeting
  - i. Moving forward – put together a presentation for Teresa Hayes, State Program Manager – to request NFSTF again becomes the sub-grantee for the FDA grant rather than NV EHA
  - ii. Mixer Event – possibly with speaker
  - iii. Offer to Volunteer or offer Free Services to (perhaps training class, hand-on training on safe food prep; prepare a meal): Charity organizations like Catholic Charities who do meal programs for those in need.
  - iv. ii. Allergen Walk
  - v. Board Business Cards
  - vi. MGM support – more active members from MGM establishments
- 10. Public Comments.
- 11. Next Meeting Scheduling:
- 12. Adjourn